



Proposed Agenda

NECA Annual General Meeting

Thursday, Oct. 30, 2014 - 7:30–900 pm

St. Bartholomew's Church Hall, 125 MacKay Street

- 1) President's welcome: Tim Plumptre
- 2) Approval of the AGM agenda
- 3) Approval of the 2013 AGM draft minutes
- 4) Review and discussion of NECA's Draft Strategic Priorities 2014-16: Tim Plumptre
- 5) NECA committee reports: audience question period
 - (a) Finance: Jim Watson
 - (b) *New Edinburgh News*: Cindy Parkanyi / Christina Leadlay
 - (c) Heritage and Development: Gail McEachern
 - (d) Friends of the Park: Marci Surkes
 - (e) Special report - NECA survey of the practices of community associations that represent the residents of urban neighborhoods in Ottawa: Patricia Begin
 - (f) Report of the Nominating Committee: election of new Board members
 - Standing for re-election: Sarah Anson-Cartwright, Roslyn Butler, and Tim Plumptre
 - New candidates previously announced: Cindy Parkanyi, Noor Ahmed, Jennifer Irwin
 - Other candidates?
- 6) Vote by the membership: proposed changes to NECA's by-laws: Noor Ahmed
- 7) Other business, announcements
- 8) Adjournment of the official public meeting: 9 pm

Refreshments

NECA AGM final draft Minutes
Wednesday, 16 October, 2013
St. Bartholomew's Church Hall
125 MacKay Street
New Edinburgh

The number of NECA members attending the meeting was estimated at around 45.

The Annual General Meeting was chaired by David Sacks, Acting President of the NECA Board. Other NECA Board members present were Sarah Anson-Cartwright, Roslyn Butler (Secretary to the Board), Simon Ford, Catherine Lindquist, Cindy Parkanyi (Ex-Officio Board member, Editor of the New Edinburgh News, and NECA website manager), Tim Plumptre, Paula Thompson, Jim Watson (Treasurer) and Carlo Zambri (Membership Chair)

The meeting was called to order at 19:06 by David Sacks, who thanked everyone for coming out. He gave a review of the highlights of NECA activities during the past year

- NECA sponsored a public meeting with Minto and City of Ottawa officials, to look at the plans for the redevelopment of the Beechwood and MacKay site. The community was given a chance to input their views and ideas on the plans. There was a follow-up meeting in March with the same parties.
- In June NECA assisted NECTAR with a cash donation to help them meet their obligations to make New Edinburgh House safe according to City fire safety guidelines.
- Built Heritage: Thanks to Councillor Clark for the new "heritage" street signs. NECA must always remain alert and responsive to concerns regarding development problems which arise frequently in New Edinburgh.
- Strategic Planning: Tim Plumptre and Paula Thompson have initiated a Long Term plan, which NECA will develop over time.

David then repeated his prior announcement that he was stepping down from the NECA Board after eight years, including three and a half as president. He thanked those whose guidance has helped him over the years – Gemma Kerr, Paul McConnell, Cindy Parkanyi, Sarah Anson-Cartwright, Joan Mason, Catherine Lindquist and Tim Plumptre.

Dick Palmer proposed that the Agenda for this meeting be approved and Tim Plumptre seconded the motion. The motion was approved by all.

Paula Thompson moved that the Minutes of the 2012 AGM be approved and Jim Watson seconded the motion. The Minutes were approved by those present.

The ward Councillor, Peter Clark, addressed the meeting, saying that the big news this year is the new Master Transportation Plan for the City of Ottawa. He said that Phase 1 has started; the land acquisition is complete and the construction/road disruption is underway.

- St. Patrick St is to be refurbished and the bridge re-done next year.
- The foot/cycling bridge over the Rideau River from Donald St. to Sandy Hill is to be built next year.
- The final step of the 1996 New Edinburgh Traffic Calming plan has finally been implemented by the installation of two speed bumps on Crichton St. between Keefer St.

and Queen Victoria in 2013. If more help is needed to slow traffic, Councillor Clark said that he has some temporary speed signs that can be put up where necessary.

- The new “Heritage” style street signs are going up, courtesy of his office, and everyone likes them.
- The Kettle Island Bridge to Quebec has been put to rest for the time being.
- He is disappointed by the state of our local park and agrees that the City is not doing its part to maintain it. He said there is funding available by “grants in lieu of parking” paid by developers in older neighbourhoods.
- On HCD he said that the City needs to rethink and upgrade its heritage policy. The Built Heritage Sub-Committee is still lacking a 3rd planner.

Councillor then took comments and questions from the floor.

- a) (comment) Minto did not modify their proposal much after two public meetings where ideas were solicited. Does the public input have any weight?
- b) (comment) Heritage: the City seems to have an almost “rude” reaction to neighbourhood committees. If we have public meetings the City should actually listen.
- c) (comment) The by-laws of the City need to be followed.
- d) (question) Will there be some repaving of streets in New Edinburgh? Clark said that he wants to see a City Street Paving Priority list available to residents.
- e) (question) What is happening at the “Canada & World” Pavilion? Clark did not know as that is an NCC property.

Committee Reports

These were passed out in the information packages which were available online and at the door.

Finance: Jim Watson, Treasurer, summarized that there was a decline in revenues from the New Edinburgh News due to a decline in advertising in 2012. NECA made a large money donation to NECTAR which fell in the 2013 fiscal year.

New Edinburgh News: Cindy Parkanyi, editor, has filled the delivery volunteer position along Beechwood Ave., but still has need of one more delivery volunteer. She said she is always looking for submissions and ideas for the newspaper.

Heritage & Development: Michael Histed, Chairman, is stepping down from this committee and Gail McEachern is taking over. She is well experienced having served in past years as both Heritage & Development Chair and as President of NECA. She said that the passing by the City of spot rezoning of a 10 metre stretch of River Lane into a “designated city-street” category to accommodate the development of a back lot was appalling. Further, she said that the City seems to have a set agenda which is ignoring the fact that New Edinburgh is a designated historical heritage neighbourhood. She is happy to have Councillor Clark on our side.

Friends of the Park: Marci Surkes, Chairman, was absent. She submitted a report, read by David Sacks, saying there was a problem with the City’s timely emptying of the waste bins, producing an overflow of doggy bags. The test drilling near the pumping station is for a large underground pipe to hold storm run-off water.

The report also addressed the perennial question of whether the National Capital Commission (NCC) would ever build berms to provide some flood protection. The NCC has no plans to construct such berms as they work both ways and may hinder surface run-off back to the river.

Membership: Carlo Zambri, Chairman, announced that he was retiring from NECA and thus from the Membership position. He said that membership stands at 337 names and there are no plans to have a membership fee.

Public Meetings on the redevelopment of the burned properties along Beechwood Ave. and MacKay St.: Catherine Lindquist was part of a sub-committee comprising also Sarah Anson-Cartwright, Michael Histed, Tim Plumptre, David Sacks, and Paula Thompson. They set up and conducted public information meetings on the Minto redevelopment of the Beechwood fire site. She reported that on the whole residents are pleased with the mid-rise mixed-use condo building but there are concerns with the parking issues, the number of shops and the facade of the building.

Sales of the condos to be built are going well and there will be a public launch on 26 October at the on-site sales office. The construction will begin once a sufficient percentage of units have been sold. Catherine said she hopes that will be soon.

NECA's Mandate

A vote was held on the revised wording of NECA's Mandate. The proposed revised wording:

1. Developing and fostering a sense of community among the residents of New Edinburgh;
2. Researching, developing positions and making representations on matters affecting the community;
3. Co-ordinating activities of the Corporation with those of organizations, associations and individuals with similar interest or activities whether in the community or outside it;
4. Promoting organized events and other community endeavours, particularly those that uphold one or more of the first three NECA objectives listed above;

and other complementary purposes not inconsistent with these objectives.”

Paul McConnell moved that this revised wording of NECA's Mandate be adopted. Paula Thompson seconded the motion. All present voted in favour. None opposed.

Elections to the Board

In 2013, Michael Histed, David Sacks and Carlo Zambri are retiring from the NECA Board.

Jim Watson is standing for re-election.

The new candidates for election to the Board are: Patricia Begin, Gail McEachern and Leslie McKay. The meeting Chairman, David Sacks, called for any nominations from the floor but there were none.

This was the slate standing for election to the Board.

Sarah Anson-Cartwright proposed the motion that this slate of 4 nominees be elected. David Horley seconded the motion and those present voted in favour of the slate with 2 who disagreed. NECA now has a Board of eleven including Cindy Parkanyi, the New Edinburgh News editor, who is an “ex-officio” Board member.

David McKinnon had a question from the floor suggesting that the Board positions should be capped rather than the current arrangement which seems to be that anyone who wants to may stand, with no limit on the number of board members. There was a follow-up question whether candidates being put forward for election should be “elected” as a slate or “acclaimed”. Catherine

Lindquist proposed that she and Tim Plumptre look at the Board composition and the NECA By-laws and report back to the 2014 AGM with answers to these questions.

Sarah Anson-Cartwright thanked retiring David Sacks for all his time and efforts leading NECA for the last few years.

Update on NECA Strategic Planning:

Paula Thompson reported briefly on the June 2013 meetings of the NECA Board, saying that she has condensed 20 ideas down to 6. She invited people from the floor to join the NECA Board in the follow-up meetings to be held in the late fall, or early in the new year.

These comments were made from the floor:

- We should involve the youth of New Edinburgh.
- We should have some form of connection with BVA (Beechwood Village Alliance).
- We should look up the early 1980's "New Edinburgh Plan" that is kept at City Hall as it is very thorough and robust. This plan was involved in the Beechwood Design Committee Report.
- We should "keep an eye" on future developments along Beechwood Ave.
- We should involve the other two associations in New Edinburgh in NECA's business.

By-law Revision Tim Plumptre reported that NECA is waiting until the new Ontario legislation is announced in 2014 before tackling this issue. He said we will also look at capping the Board size.

Financial Review As per By-law 4.5 NECA's books will be reviewed for the 2013 - 2014 fiscal year. NECA will ask Eileen Olexiuk to assist with this.

Tree Planting Jane Thompson said there were grants available for tree planting in New Edinburgh. The request for such grants needed to be submitted by 31 October. There was a show of support for tree planting but some pointed out that there is limited space in our neighbourhood. Tim Plumptre proposed a motion to support Jane Thompson in this tree planting grant application. Jim Watson seconded the motion. The majority present voted in favour and two people abstained.

NECTAR and New Edinburgh House: Paula Thompson, who is also on the Board of NECTAR, gave an update on the difficult situation facing NECTAR regarding New Edinburgh House. She said the total square footage in the house caused it to fall into the "Large Assembly Space" category. This means it has to be retro-fitted to bring it up to "code" for fire safety. The required renovations will take place in three phases during 2014 and 2015. NECTAR is actively fundraising to be able to pay for the renovations.

Paula said they have many programmes available to the community, such as music, exercise, art and a very successful after-school programme.

A comment from the floor asked about late-night rowdiness on weekends after events in the community hall. Paula and NECTAR will look into this.

Catherine Lindquist, on behalf of the NECA Board, expressed thanks to Bridgehead for coffee and tea, and to "METRO" for a small donation towards cheese and munchies, to be enjoyed by everyone directly after the meeting.

Gemma Kerr moved to adjourn the meeting, seconded by Dick Palmer. Everyone voted in favour and the meeting adjourned on time after 2 hours at 21:08.

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By-law relating to transaction of business by the NEW EDINBURGH COMMUNITY ALLIANCE

BE IT ENACTED as a By-law of the New Edinburgh Community Alliance as follows:

Section 1 – General

1.01 Mandate

The New Edinburgh Community Alliance (NECA) is a not for profit corporation registered under the laws of the Province of Ontario whose mandate is the following:

- a. developing and fostering a sense of community among the residents of New Edinburgh;
- b. researching, developing positions and making representations on matters affecting New Edinburgh;
- c. co-ordinating activities of NECA with those of organizations, associations and individuals with similar interests or activities whether inside or outside of New Edinburgh;
- d. promoting organized events and other community endeavours, particularly those that uphold one or more of the first three NECA mandates listed above;

and other complementary purposes not inconsistent with these mandates.

1.02 Headquarters

The headquarters of NECA shall be in New Edinburgh in the City of Ottawa.

1.03 Geographic Boundaries

New Edinburgh, in the City of Ottawa, embraces the area bounded by the Ottawa River, Princess Avenue, Lisgar Road, Rideau Terrace, Springfield Road, Beechwood Avenue and the Rideau River.

1.04 Definitions

In this by-law, unless the context otherwise requires:

"Board" means the board of directors of NECA;

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"By-laws" means this by-law (including any schedules to this by-law) and all other by-laws of NECA as amended and which are, from time to time, in force;

"Chair" means the chair of the Board of Directors;

"NECA" means the corporation that has passed these by-laws under the laws of Ontario or that is deemed to have passed these by-laws under the laws of Ontario;

"Director" means an individual occupying the position of director of NECA by whatever name he or she is called;

"Member" means a member of NECA;

"Members" means the collective membership of NECA; and

"Officer" means an officer of NECA.

1.05 Interpretation

Other than as specified in Section 1.04, all terms contained in this by-law that are defined in the applicable laws of Ontario shall have the meanings given to such terms in the applicable laws of Ontario. Words importing the singular include the plural and vice versa, and words importing one gender include all genders.

1.06 Severability and Precedence

The invalidity or unenforceability of any provision of this by-law shall not affect the validity or enforceability of the remaining provisions of this by-law. If any of the provisions contained in the by-laws are inconsistent with those contained in the Letters Patent or the applicable laws of Ontario, the provisions contained in the Patent or the applicable laws of Ontario, as the case may be, shall prevail.

1.07 Execution of Contracts

The Board may make or cause to be made any kind of contract which NECA may lawfully enter into and may generally exercise all such other powers and do all such other acts as required to fulfill the mandate as indicated in the Letters

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Patent or otherwise authorized to exercise and do. Any such contract requiring execution by NECA may be signed by any two of its Officers or Directors. In addition, the Board may from time to time direct the manner in which and the person by whom a particular document or type of document shall be executed. Any person authorized to sign any document may affix the corporate seal, if any, to the document. Any Director or Officer may certify a copy of any instrument, resolution, by-law or other document of the NECA to be a true copy thereof.

Section 2 – The Board

2.01 Responsibilities

The Board shall be responsible for deciding the policies, procedures and programs of NECA, consistent with the objectives in the Letters Patent, and shall be responsible for their implementation.

2.02 Strategic Priorities

The Board shall create and periodically update a strategic priorities document and present it at the Annual General Meeting (AGM.)

2.03 Board Composition

The Board shall consist of no less than seven (7) and no more than fifteen (15) Directors, comprising of:

- a. three Officers, namely the President, Treasurer, and Secretary;
- b. Chairs of committees and task forces;
- c. the Editor of NEN as an *ex officio*, non-voting Director; and
- d. Directors at large elected for their suitability to contribute to NECA priorities and their commitment to NECA work.

2.04 Posting

The names, positions, and contact information for board members should appear in a visible and conveniently accessible place on the NECA website.

Section 3 - Directors

3.01 Election and Term

The Members shall elect the Directors. The term of office of the Directors shall be

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for two years starting from the date of Annual General Meeting at which they are elected. For purposes of continuity, the Board shall endeavour to ensure that approximately half of the Board is elected each year.

3.02 Vacancies

The office of a Director shall be vacated immediately if:

- a. a Director resigns office by written notice to the secretary, which resignation shall be effective at the time it is received by the secretary or at the time specified in the notice, whichever is later;
- b. a Director dies or becomes bankrupt;
- c. a Director is found to be incapable of managing property by a court or under Ontario law;
- d. at a meeting of the Members, a resolution is passed by at least a majority of the votes cast by the Members removing the Director before the expiration of the Director's term of office; or
- e. a Director has not participated in three consecutive meeting without reasonable explanation for the absences.

3.03 Filling Vacancies

A vacancy on the Board shall be filled as follows:

- a. a quorum of Directors may fill a vacancy among the Directors;
- b. if there is not a quorum of Directors or there has been a failure to elect the minimum number of Directors set out in this by-law, the Directors in office shall, without delay, call a special meeting of Members to fill the vacancy and, if they fail to call such a meeting, the meeting may be called by any Member;
- c. if the vacancy occurs as a result of the Members removing a Director, the Members may fill the vacancy by a majority vote and any Director elected to

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fill the vacancy shall hold office for the remainder of the removed Director's term; and

- d. the Board may fill any other vacancy by a majority vote, and the appointee shall hold office for the remainder of the unexpired portion of the term of the vacating Director. After that, the appointee shall be eligible to be elected as a Director.

Notwithstanding a vacancy on the Board, the remaining Directors may continue to act so long as the minimum number of Directors remains in office.

3.04 Committees

The Board may establish any committee or task force it determines necessary for the execution of the Board's responsibilities. The Board shall determine the composition and terms of reference for any such committee or task force. The Board may dissolve any committee or task force by resolution at any time.

3.05 Standing Committees

The Advisory Committee for the New Edinburgh New shall be a Standing Committee of the Board.

The Nominating Committee for Board recruitment shall be a Standing Committee of the Board.

3.06 Chairs of Committees and Task Forces

All NECA committees and task forces should normally be chaired by a Director and in circumstances where they are not; the Chair will agree to report to the Board as required. The President is an *ex officio* member of all committees and task forces.

3.07 Posting

The following shall be posted to the NECA website: a list of current NECA committees and task forces, their respective terms of reference, and the name of the respective Chair.

3.08 Remuneration of Directors

The Directors shall serve as such without remuneration and no Director shall directly or indirectly receive any profit from occupying the position of Director; provided that:

- a. Directors may be reimbursed for expenses they incur in the performance of their Directors' duties provided that the amount of any such reimbursement is: (i) considered reasonable by the Board; (ii) approved by the Board for payment by resolution passed before such payment is made; and (iii) in compliance with the laws related to conflict of interest;

- b. Directors may be paid remuneration and reimbursed for expenses incurred in connection with services they provide to NECA in their capacity other than as Directors, provided that the amount of any such remuneration or reimbursement is: (i) considered reasonable by the Board; (ii) approved by the Board for payment by resolution passed before such payment is made; and (iii) in compliance with the laws related to conflict of interest; and

Section 4 - Board Meetings

4.01 Calling of Meetings

Meetings of the Directors may be called by the Chair, President or any two Directors at any time and any place on notice as required by this by-law.

4.02 Regular Meetings

The Board will meet monthly or as required during the period September–June. The Board may fix the place and time of regular Board meetings and send a copy of the resolution fixing the place and time of such meetings to each Director, and no other notice shall be required for any such meetings.

4.03 Notice

Notice of the time and place for the holding of a meeting of the Board shall be given in the manner provided in Section 10.01 of this by-law to every Director not less than seven days before the date that the meeting is to be held. Notice of a meeting is not necessary if all of the Directors are present, and none objects to the holding of the meeting, or if those absent have waived notice or have otherwise signified their

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consent to the holding of such meeting. If a quorum of Directors is present, each newly elected or appointed Board may, without notice, hold its first meeting immediately following the annual meeting of the NECA.

4.04 Chair

The Chair shall preside at Board meetings. In the absence of the Chair, the Directors present shall choose one of their numbers to act as the Chair.

4.05 Quorum

The quorum for a Board meeting shall be more than half of the current number of Directors.

4.06 Voting

Each Director has one vote. Questions arising at any Board meeting shall be decided by a majority of votes, unless otherwise specified in this by-law. In case of an equality of votes, the Chair shall not have a second or casting vote.

4.07 Participation by Telephone or Other Communications Facilities

If all of the Directors of the NECA consent, a Director may participate in a meeting of the Board or of a committee of Directors by telephonic or electronic means that permits all participants to communicate adequately with each other during the meeting. A Director participating by such means is deemed to be present at that meeting.

Section 5 - Financial

5.01 Banking

The Board shall by resolution from time to time designate the bank in which the money, bonds or other securities of the NECA shall be placed for safekeeping.

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5.02 Borrowing

The Board may borrow money on the credit of the NECA subject to approval by two thirds (2/3) of the elected Directors which must include President and the Treasurer.

5.03 Financial Year

The financial year of the NECA ends on June 30 in each year or on such other date as the Board may from time to time by resolution determine.

Section 6 - Officers

6.01 Officers

The Board shall appoint from among the Directors a Chair and may appoint any other person to be president, treasurer and secretary at its first meeting following the annual meeting of the NECA. The office of treasurer and secretary may be held by the same person and may be known as the secretary-treasurer. The same person may hold the offices of Chair and president. The Board may appoint such other Officers and agents as it deems necessary, and who shall have such authority and shall perform such duties as the Board may prescribe from time to time.

6.02 Office Held at Board's Discretion

Any Officer shall cease to hold office upon resolution of the Board.

6.03 Duties

Officers shall be responsible for the duties assigned to them and they may delegate to other Directors the performance of any or all of such duties.

6.04 Duties of the Chair

The Chair shall perform the duties described in sections 4.04 and 9.07 and such other duties as may be required by law or as the Board may determine from time to time.

6.05 Duties of the President

The president shall perform the duties as may be required by law and as resolved by

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the Board from time to time.

6.06 Duties of the Treasurer

The treasurer shall perform the duties as may be required by law and as resolved by the Board from time to time.

6.07 Duties of the Secretary

The secretary shall perform the duties as may be required by law and as resolved by the Board from time to time.

Section 7 - Protection of Directors and Others

7.01 Protection of Directors and Officers

No Director, Officer or committee member of the NECA is be liable for the acts, neglects or defaults of any other Director, Officer, committee member or employee of the NECA for the insufficiency or deficiency of any security in or upon which any of the money of or belonging to the NECA shall be placed out or invested or for any loss or damage arising from the bankruptcy, insolvency or tortious act of any person, firm or Corporation with whom or which any moneys, securities or effects shall be lodged or deposited or for any other loss, damage or misfortune whatever which may happen in the execution of the duties of his or her respective office or trust provided that they have complied with the laws of Ontario and NECA's by-laws.

Section 8 - Members

8.01 Members

Membership in the NECA shall consist of all persons, excluding corporations:

- a. residing in New Edinburgh; or
- b. owning real property in New Edinburgh

who have requested verbally or in writing to be added to the membership list.

8.02 Withdrawal of Membership

A membership in the NECA is not transferable and automatically terminates if the Member resigns by providing notice to the Secretary or such membership is otherwise terminated in accordance with the law of Ontario.

Section 9 - Members' Meetings

9.01 Annual and General Meetings

The Annual meeting of NECA shall be held not later than October 31 of each calendar year at a place to be decided upon by the President within the boundaries of New Edinburgh.

9.02 Documents

Any Member, upon request, shall be provided, not less than 10 days before the annual meeting, with a copy of the approved financial statements, auditor's report or review engagement report and other financial information required by the By-laws. Copies of these documents will be made available at the Meeting.

9.03 Business to be Transacted

The business transacted at the annual meeting shall include:

- a. receipt of the agenda;
- b. receipt of the minutes of the previous annual and subsequent special meetings;
- c. consideration of the financial statements;
- d. if required by law, report of the auditor or person who has been appointed to conduct a review engagement;
- e. if required by law, reappointment or new appointment of the auditor or a person to conduct a review engagement for the coming year;
- f. election of Directors; and

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- g. such other or special business as may be set out in the notice of meeting.

No other item of business shall be included on the agenda for annual meeting unless a Member's proposal has been given to the secretary prior to the giving of notice of the annual meeting, so that such item of new business can be included in the notice of annual meeting.

9.04 Special Meetings

The Directors may call a special meeting of the Members. The Board shall convene a special meeting on written requisition, with reasons for the meeting, of not less than 25 members for any purpose connected with the affairs of the NECA, within 21 days from the date of the deposit of the requisition.

9.05 Notice

Not less than 10 and not more than 50 days written notice of any annual or special Members' meeting shall be given to each Member and to the auditor or person appointed to conduct a review engagement. Notice shall be given by publishing the date, time and location of the meeting in the New Edinburgh News and on the NECA web site. Non-receipt of the New Edinburgh News by any member or members shall not invalidate any resolution passed or proceeding taken at the Meeting. Notice of any meeting where special business will be transacted must contain sufficient information to permit the Members to form a reasoned judgment on the decision to be taken. Notice of each meeting must remind the Member of the right to vote by proxy.

9.06 Quorum

A quorum for the transaction of business at a Members' meeting is twenty-five (25) Members entitled to vote at the meeting, whether present in person or by proxy. If a quorum is present at the opening of a meeting of the Members, the Members present may proceed with the business of the meeting, even if a quorum is not present throughout the meeting.

9.07 Chair of the Meeting

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The Chair or the President shall be the chair of the Members' meeting; in their absence, the Members present at any Members' meeting shall choose another Director as chair and if no Director is present or if all of the Directors present decline to act as chair, the Members present shall choose one of their number to chair the meeting.

9.08 Voting of Members

Business arising at any Members' meeting shall be decided by a majority of votes unless otherwise required by law or the by-law provided that:

- a. each Member shall be entitled to one vote at any meeting;
- b. votes shall be taken by a show of hands among all Members present and the chair of the meeting;
- c. an abstention shall not be considered a vote cast;
- d. before or after a show of hands has been taken on any question, the chair of the meeting may require, or any Member may demand, a written ballot. A written ballot so required or demanded shall be taken in such manner, as the chair of the meeting shall direct;
- e. if there is a tie vote, the chair of the meeting shall require a written ballot, and shall not have a second or casting vote. If there is a tie vote upon written ballot, the motion is lost; and
- f. whenever a vote by show of hands is taken on a question, unless a written ballot is required or demanded, a declaration by the chair of the meeting that a resolution has been carried or lost and an entry to that effect in the minutes shall be conclusive evidence of the fact without proof of the number or proportion of votes recorded in favour of or against the motion.

9.08 Adjournments

The Chair may adjourn the meeting with the majority consent of the Members.

9.09 Persons Entitled to be Present

The only persons entitled to attend a Members' meeting are the Members, the Directors, the auditors of the NECA (or the person who has been appointed to conduct a review engagement, if any) and others who are entitled or required under any legislative provision to be present at the meeting. Any other person may be admitted only if invited by the Chair of the meeting or with the majority consent of the Members present at the meeting.

Section 10 - Notices

10.01 Service

Any notice required to be sent to any Member or Director or to the auditor or person who has been appointed to conduct a review engagement shall be provided by telephone, delivered personally, or sent by prepaid mail, facsimile, email or other electronic means to any such Member or Director at their latest address as shown in the records of the NECA and to the auditor or the person who has been appointed to conduct a review engagement at its business address, or if no address be given then to the last address of such Member or Director known to the secretary; provided always that notice may be waived or the time for the notice may be waived or abridged at any time with the consent in writing of the person entitled thereto.

10.02 Computation of Time

Where a given number of days' notice or notice extending over any period is required to be given, the day of service or posting of the notice shall not, unless it is otherwise provided, be counted in such number of days or other period.

10.03 Error or Omission in Giving Notice

No error or accidental omission in giving notice of any Board meeting or any Members' meeting shall invalidate the meeting or make void any proceedings taken at the meeting.

Section 11 - Adoption and Amendment of By-laws and Dissolution

11.01 Amendments to By-laws

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The Members may from time to time amend this by-law by a majority of the votes cast. The Board may from time to time in accordance with applicable legislation pass or amend this by-law other than a provision respecting the transfer of a membership or to change the method of voting by members not in attendance at a meeting of members.

11.02 Dissolution

In the event of dissolution of NECA, all assets that remain, after payment of liabilities, shall be distributed to local charitable organizations as decided by the Board of Directors.

Enacted on the _____ day of _____ in the year 2014

President

Secretary

New Edinburgh Community Alliance

Strategic Priorities 2014 –16

Revised Draft

September 27, 2014

Introduction

In June, 2013, the Board of Directors of the New Edinburgh Community Alliance (NECA) met to discuss its priorities. It was agreed that a top concern was to promote engagement with the community, and to use the results of consultations with the community to help shape board plans.

This led to a decision to organize a Forum on the Future of New Edinburgh, working in collaboration with two other community organizations: the Crichton Cultural Council (or "3Cs") and the New Edinburgh Community and Arts Centre (NECTAR). All community members and residents were invited to participate. The Forum took place on April 27, 2014; the event, which was well received by participants, resulted in a report which is on the New Edinburgh website at <http://www.newedinburgh.ca/news/new-edinburgh-community-forum-report>.

The Forum provided a helpful perspective on what people valued about New Edinburgh, and insights into their areas of concern or interest. The Board of Directors of NECA held several discussions in the wake of the Forum to review its results and to use those results to help shape a draft strategic plan for NECA.

This document is that plan, which we are sharing with the community to seek reaction. At the Annual General Meeting of NECA, on October 29 2014, we will hold a discussion of this document with NECA members and others from the community. We will welcome comments and suggestions. Following that discussion, we will finalize this plan; it will then guide NECA priorities for the next two or three years.

NECA Priorities

Two overarching NECA objectives will continue to guide our actions: first, our desire to be seen and to act as an organization that embraces the entire community of New Edinburgh and all the issues within it, and second, to continue to build strong relationships with community members and seek opportunities to engage them in our deliberations and our activities.

1. Promoting Responsible Development of the Beechwood Corridor

It is clear that community members are deeply concerned about how Beechwood Avenue will evolve. The presence of two major new condominium/commercial projects at either end of the avenue will bring life to the street, but will bring new challenges, notably in the areas of traffic and safety. The opening of a major new residential area on the former Rockcliffe Air Base will amplify those challenges. Meanwhile, there is much to be done to improve the streetscape and to encourage its development in line with the Community Development Plan that was approved several years ago, but which often seems to be ignored as new developments take place along the avenue.

New Edinburgh fronts upon only a small section of Beechwood and is not in a position to exercise a strong influence over its evolution. However, its development is a shared concern of a number of other community associations in the area: Vanier, Lindenlea, Rockcliffe and Manor Park. NECA anticipates working closely with these other community groups, but we believe the Beechwood Village Alliance (BVA) would be the logical organization to bring all these groups together proactively and to present a united front to developers and to the City.

In the past year, Catherine Lindquist served as our liaison person with the BVA and she will continue in this role in the coming year supported by two other board members. We hope the BVA will play a proactive role on Beechwood-related issues and we will do what we can to support its activities.

Specific goal: Our goal in so doing will be to give expression to the opinions voiced in the community Forum, including the values of aesthetics, diversity and safety, and to promote the consistent application of the Community Development Plan working through the BVA and in concert with other communities.

2. Transportation and Safety

Many concerns were expressed at the Forum with respect to traffic flow, automobile speed, parking, bicycle use and pedestrian safety, particularly for the elderly. Community members suggested a variety of measures that could be helpful in addressing these issues.

There are also issues of safety and security arising from the threat of flooding that was very present in our community in the spring of 2014. Fortunately, the heavy rains that may have caused the Rideau River to overflow its banks did not materialize. However, this threat might well materialize in future years. A key step in this regard will be to update the flood plain plan of the Rideau Valley Conservation Authority. The city has shown some indication of the willingness to take this step; NECA members will pursue this objective.

Finally, the NECA Board has noted that there have been several developments in recent years that have posed threats for individuals in the community or for the community at large. The ice storm was one such development. There have also been several significant fires in the community, inflicting serious damage on both commercial properties and residences. Personal safety and security is always a concern, particularly since the demise a few years ago of the Block Parent initiative in New Edinburgh.

NECA proposes to establish a new Transportation and Safety Committee to consider these interlocking questions and to set priorities, with a community-wide perspective.

Specific goals: to determine the best ways of addressing the above issues; to lobby for the updating of the flood plain plan; to develop a broad-based emergency plan encompassing a range of issues and threats of concern to the community. Some issues in this area may be somewhat controversial; if necessary, the Task Force may organize specific issue-focused community forums to seek input on such questions.

3. Protecting Heritage While Promoting Responsible Development

The heritage character of New Edinburgh was cited on many occasions during the Forum as a treasured dimension of our community. Residents did not want NECA to adopt the stance of opposing all development, but rather to encourage development that is in keeping with the character of our community while at the same time protecting its heritage dimensions.

Specific goals: NECA's Heritage and Development Committee will continue to pursue these goals, looking to strengthen our relationship with the City, and with the local Councilor in particular, and also to form more collaborative relations with responsible developers. In addition, a critical goal will be to ensure that the Heritage Conservation District Plan of the City, which is to be updated in the coming year, is drafted in a

manner sensitive to New Edinburgh concerns and is ultimately converted into a bylaw, which will give it (and us) more clout.

4. Fostering Community Engagement

A rich variety of suggestions were announced during the Forum with respect to how stronger bonds with community members and residents could be forged. These included proposals for the holding of more community events, outreach initiatives to different groups in the community, more efforts to secure city funding for NECTAR, and greater use of volunteers to spread the workload around, and offer residents a chance to contribute to community activities.

Community members also pointed to the confusing variety of organizations serving the community in New Edinburgh, and recommended that these organizations work more closely together, or even examine the possibility of uniting.

In discussing these proposals, Board directors that NECA has not been well-equipped to engage volunteers from the community. Directors also noted that some of the programmatic initiatives proposed in the Forum seemed better suited to the role of NECTAR or the 3Cs than to NECA itself. Directors felt that it would make sense to have a single focus within New Edinburgh for promoting and liaising with potential volunteers, and for identifying specific areas where they could contribute.

Specific actions: in light of these considerations, directors felt that NECA should take a proactive role in exploring opportunities for closer collaboration, or perhaps even fusion, with other community organizations who might be open to this possibility. We will examine the possibility of establishing the position of Volunteer Coordinator, or something similar, in collaboration with NECTAR and perhaps the 3Cs. Discussions have already been set in motion with NECTAR, and further discussions with them and possibly other community organizations (depending on their interest) are anticipated in future. At the same time, directors noted that there are many practical issues that will need to be addressed as these discussions go forward.

In the context of those discussions, joint initiatives along the lines of some of those suggested by residents, such as more community events, may be launched.

5. The Greening of New Edinburgh

The Board noted that many residents expressed appreciation for the green spaces and trees in our community. These are valuable assets and more might be done to promote New Edinburgh as a "green" community. This could include greater responsiveness to environmental considerations.

Board members noted that "Friends of the Park" is already active in protecting Stanley Park in promoting its interests. However they felt that more could be done beyond the park itself to enhance the "green" character of the community. But directors did not feel that, as currently constituted, the NECA board had the resources to be able to tackle this priority in addition to the four others mentioned above. Therefore this would not be adopted as a "top priority" by the board for the next year or two.

Specific action: it was agreed that at the Annual General Meeting In October 2014, our interest in this issue would be flagged and community members attending the meeting would be invited to step forward if they wished to contribute to this challenge. Whether any more could be done would depend on the community's response.

Consolidated Income Statement
for NECA / New Edinburgh News for Fiscal Year 2013/2014

	2013/2014	2012/2013
INCOME		
NEN Net Income	\$ 4,858.17 (1)	\$ 1,014.70
Interest	\$ 0.17	\$ 0.35
New Edinburgh Book Donations	\$ -	\$ 200.00
TOTAL INCOME	\$ 4,858.34	\$ 1,215.05
EXPENSES		
NECA Miscellaneous Expenses	\$ 1,068.76	\$ 1,626.90
Heritage & Development Committee Donations	\$ -	\$ 520.77
TOTAL EXPENSES	\$ 3,068.76	\$ 2,447.67
NET INCOME	\$ 1,789.58	-\$ 1,232.62

Consolidated Statement of Net Assets
for NECA / New Edinburgh News for Fiscal Year 2013/2014

	2013/2014	2012/2013
NET ASSETS, Beginning of year	\$ 6,921.62 *	\$ 8,154.24
Cash in Bank - NECA	\$ 206.49	\$ 3,261.79
Cash in Bank - NEN	\$ 3,448.21	\$ 3,350.39
Undeposited funds - NEN	\$ -	\$ 899.48
GIC Held at BMO - NEN	\$ 2,217.35 (2)	\$ 2,217.35
Petty Cash - NEN	\$ 141.58	\$ 118.68
Accounts Receivable - NEN	\$ 8,522.13	\$ 2,434.67
Allowance for Doubtful Accounts - NEN	\$ -	\$ 929.08
Total Assets at Year End	\$ 14,535.76	\$ 13,211.44
LIABILITIES, at Year End		
Accounts Payable & Provisions - NECA	\$ -	\$ -
HST Balance	\$ 663.04	\$ -
Total Liabilities - NEN	\$ 5,161.52	\$ 6,289.82
TOTAL LIABILITIES at Year End	\$ 5,824.56	\$ 6,289.82
NET ASSETS at Year End	\$ 8,711.20	\$ 6,921.62
Change in Net Assets:	\$ 1,789.58 *	

Notes: (1) NEN income includes an adjustment of -\$391.52 based on a review of previous years' adjusted QB balances.

(2) GIC matured on June 24, 2014. Was automatically reinvested.

Major expenses:

Donation to NECTAR	\$ 2,000.00
Pole banners insurance	\$ 334.80
AGM Refreshments	\$ 145.93
New Edinburgh Forum	\$ 251.34

(no B.R.I.C.K. awards were made this year)

New Edinburgh News Report
2013-2014

**NEW
EDINBURGH
NEWS**

The Year in Review

2014 was a transition year for the editorial team. After nine years as managing editor, Cindy Parkanyi handed over the reins to Christina Leadlay. Cindy's last issue was June 2014, and Christina officially took over for the October 2014 issue. Cindy remains on the scene as proofreader and as member of the NEN Advisory Board. She is also now a NECA board member, while Christina becomes ex-officio. The

core NEN team remained unchanged: Jane Heintzman (associate editor and senior writer), David Rostenne (production manager), Brian Gallant (advertising manager), Louise Imbeault (photographer), Jonathan Blake (residential distribution manager), Tanya Guay (Breezy Bits editor), Kathryn Sabetta (bookkeeper) and Sandra Fraser (proofreader).

The *New Edinburgh News* Advisory Board is a panel that assists in making editorial, administrative, and financial decisions for the paper. Board members this year included: Barbara Benoit, David Rostenne, David Horley, Roslyn Butler, Cindy Parkanyi, David Sacks, Jane Heintzman, Cathy McConkey, Gemma Kerr and Jim Watson. Thank you to everyone for your support and contributions. **Anyone wishing to participate in the NEN Advisory Board should contact the editor.**

Through the diligent efforts of the delivery team, each issue of the paper is delivered to approximately 1,650 households. The team includes: William Beddoe, Liba Bender, Isobel Bisby, Susan Boyd, Roxanne Clark, Jim deFaye, Ian Fraser, Lise Gagnon, Phillip McAdam, Cathy McConkey, Margo Silver, Tori Stewart and Veronika von Nostitz-Tait. A special thank you goes to David Horley, who provides valuable support and resources to the team.

We are looking for new delivery team members! Please contact our residential distribution manager Jonathan Blake at 613-842-9792 if you can spare an hour of your time every two months.

Statistics for 2013-2014

Readership: approx. 3,200 (1,650 households plus retail distribution)

Average number of pages per issue: 42

Total number of pages published: 208

Average number of advertisers per issue: 64

Average \$ value per ad: \$148

Christina Leadlay, Managing Editor

newednews@hotmail.com

613-261-0442

Nominations report

The NECA Board has recently welcomed two new members:

- Noor Ahmed, a resident with prior experience in municipal politics in B.C., and
- Jennifer Irwin, a resident with experience in communications.

Standing for re-election at the 2014 AGM are four members:

- Sarah Anson-Cartwright, Roslyn Butler, Catherine Lindquist and Tim Plumtre

Other Board members at the start of 2014 AGM are:

- Patricia Begin, Gail McEachern, Cindy Parkanyi and Jim Watson.
- Christina Leadlay is the Ex Officio member in her capacity as the new Editor of New Edinburgh News.

Please note that Jim Watson would like to resign from the Board after many years of service, if a replacement Treasurer can be found.

NECA welcomes nominations from the floor during the AGM, including a member who could take the role of Treasurer.

- Report submitted by Sarah Anson-Cartwright

Transportation and Safety Committee Report – NECA AGM 2014

At the Board meeting of 23 Sep 2014, in light of the identified priorities in the Strategic Plan 2014-2016, it was resolved that there be a Transportation and Safety Committee, which is an enhancement to former Traffic Calming Committee.

New Mandate

The new committee will have a mandate that is broader than addressing only vehicular transportation and will include pedestrians, strollers, bicycles, electric scooters and public transit. Additionally, it will be active in commenting on transportation related infrastructure such as streetlights, sidewalks and street furniture. The committee will make every attempt to “mirror” the City of Ottawa’s transportation-related committees. Terms of reference will be presented at the next NECA Board meeting for approval.

Emergency Preparedness

As part of the safety mandate, the Committee will begin working on establishing an Emergency Preparedness Plan for the community. The plan will aim to address multiple potential emergencies and the plans, resources and structures required for a community-level response.

Membership

Currently there are two members of this committee, namely Cindy Parkanyi and Noor Ahmed, and we would be pleased to accept further volunteers to assist us. If you are interested in these subject areas, please let us know.

Communications Committee Report – NECA AGM 2014

The NECA Communications Committee has had a very busy year. Some of the highlights are provided below.

Twitter

Both NECA (@New_Edinburgh) and NEN (@NewedNews) have established twitter accounts and have been keeping followers up-to-date on late-breaking news and events.

Listservs

We have also set up two listservs on Google Groups offering an opportunity for community members to share information and views. Members can post to “New-ed-talk”, or just receive updates from “New-ed-info”.

Facebook

NECA also has its own presence on Facebook. Visit NewEdinburghCA and “like” us to receive alerts.

For more information on these initiatives and more, be sure to visit www.newedinburgh.ca.

If you have a particular interest in community communications, we would welcome new members! Committee Chair is Jennifer Irwin.